

F & A/RDS/PROGRAM ACCOUNTABILITY AND REVIEW
REVIEW GUIDE FOR THE TENNESSEE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT-WIA

Subrecipient: _____

Monitor: _____

Grant/Contract No: _____

Funding Source: _____

Date of Visit: _____

NATIONAL RESERVE GRANT DESKTOP REVIEW GUIDE

FORT CAMPBELL PROJECT:

- 1. Do the military workers under this grant meet the eligibility criteria for dislocated workers?**

WIA Section 101(9) DRAFT

- 2. Has the contractor documented that the person served is the spouse of military personnel?**

*Latest contract agreement w/USDOL
– obtain from LWIA*

- 3. Has the contractor met the expenditure goals for serving dislocated workers?**

*Latest contract agreement
w/USDOL – obtain from LWIA*

- 4. If the quarterly expenditure or program goals have not been met, has the contractor provided an explanation in writing to the state in the quarterly report?**

*If changes are detected this will
apply*

- 5. Has the contractor submitted quarterly reports on a timely basis? (The date for submitting the quarterly reports are October 15, January 15, April 15, and July 15.)**

*Dates the LWIA submitted to the
state – obtain from LWIA*